

Enrollment During School Closures

2019-20 SCHOOL YEAR



<https://achieve.lausd.net/enrollduringclosures>



enrollduringclosures@lausd.net



STEP 1:

COMPLETE THE 2019-2020 LAUSD STUDENT ENROLLMENT PACKET

- Proof of Residence** Acceptable documents: utility service contract, property tax payment receipts, rental lease agreement, official government mail, current pay stub, voter registration
- Proof of Student's Age** Acceptable documents: birth certificate, baptismal certificate, passport, court order, health office/vital statistics record of birth certificate, dated Department of Public Social Services (DPSS) letter verifying birthdate and an explanation of how this was verified
- Identity Verification of Parent/Guardian/Educational Rights Holder/Caregiver ("parent")** Acceptable documents: student's birth certificate, baptismal certificate, adult's government-issued photo identification (driver's license, department of motor vehicle identification card)
- Proof of Immunization** *Parents' Guide to Immunizations (see attached)*
Additional languages can be accessed [here](#)
- Student Enrollment Form**
 Student Emergency Information Form
 Student Housing Questionnaire These documents can be found at:
<https://achieve.lausd.net/enrollduringclosures>

IF AVAILABLE/APPLICABLE:

- Transcripts or recent grade reports** **Copy of most recent Individual Educational Plan (IEP)* or Section 504 Plan** **Department of Children and Family Services (DCFS) 1399 Form or minute order**

STEP 2:

ONCE COMPLETED, UPLOAD THE STUDENT ENROLLMENT PACKET TO THE [PARENT PORTAL](#)

- Click [here](#) to log in/register for a Parent Portal account (a personal email account is required)
- If you do not have an email account, instructions to create one can be found [here](#)
 - Click [here](#) for instructions on how to create a Parent Portal account
- [Log in to Parent Portal](#) to upload your completed Student Enrollment Packet for each enrolling student

If you are missing any documents or would like assistance, please email the LAUSD Student Health and Human Services Enrollment team at enrollduringclosures@lausd.net

PARENTS' GUIDE TO IMMUNIZATIONS REQUIRED FOR SCHOOL ENTRY



Starting July 1, 2019

Students Admitted at TK/K-12 Need:

- **Diphtheria, Tetanus, and Pertussis (DTaP, DTP, Tdap, or Td) — 5 doses**
(4 doses OK if one was given on or after 4th birthday.
3 doses OK if one was given on or after 7th birthday.)
For 7th-12th graders, at least 1 dose of pertussis-containing vaccine is required on or after 7th birthday.
- **Polio (OPV or IPV) — 4 doses**
(3 doses OK if one was given on or after 4th birthday)
- **Hepatitis B — 3 doses**
(Not required for 7th grade entry)
- **Measles, Mumps, and Rubella (MMR) — 2 doses**
(Both given on or after 1st birthday)
- **Varicella (Chickenpox) — 2 doses**

These immunization requirements apply to new admissions and transfers for all grades, including transitional kindergarten.

Students Starting 7th Grade Need:

- **Tetanus, Diphtheria, Pertussis (Tdap) — 1 dose**
(Whooping cough booster usually given at 11 years and up)
- **Varicella (Chickenpox) — 2 doses**
(Usually given at ages 12 months and 4-6 years)

In addition, the TK/K-12 immunization requirements apply to 7th graders who:

- previously had a valid personal beliefs exemption filed before 2016 upon entry between TK/Kindergarten and 6th grade
- are new admissions

Records:

California schools are required to check immunization records for all new student admissions at TK/Kindergarten through 12th grade and all students advancing to 7th grade before entry. Parents must show their child's Immunization Record as proof of immunization.